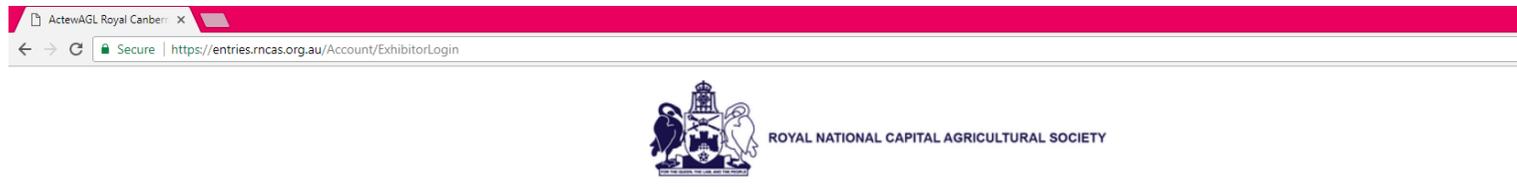


Hello Craft Exhibitor,

Please read the following if you are having trouble entering through the new online entry system!

If you are, still having troubles after reading this please email admin@rncas.org.au or crafts.expoincanberra@gmail.com



Exhibitor Login

Get Started

To create online entries you must have an account.

To create a new online entries account [click here](#).

Logon

Email

The Email field is required.

Password

Remember me?

[Log In](#)

Forgot your password?

Can't remember your password?

Enter your email address below and we will send it to you.

Email

[Send Reminder Email](#)

Click here to create new
online entry

Complete the following information – remember to write down your password so you don't forget it!

You don't need to complete the Online Exhibitor Code



Register For Online Entries

Create a New Account

Already have an account? [Log in here](#)

First Name

Last Name

Email

Password

Confirm Password

Online Exhibitor Code

Forgot your password?

Can't remember your password?
Enter your email address below and we will send it to you.

Email

Complete your personal Exhibitor Information

ActewAGL Royal Canberra X

Secure | https://entries.rncas.org.au/Exhibitor



ROYAL NATIONAL CAPITAL AGRICULTURAL SOCIETY

- Home - My Entries
- Add Entry
- Add New Exhibitor**
- Add Existing Exhibitor
- Pay & Submit Entries
- Camping
- Membership
- Change Password
- Contact Us
- Logout

Exhibitor

Please complete this form to create an Exhibitor that has not shown before. If you have an Online Exhibitor Code from a pre-printed Entry Form received in the post please choose Add Existing Exhibitor on the Left Menu Bar

Exhibitor Details

Exhibitor Type: Individual

Exhibitor Title: -- Select Title --

Exhibitor Surname:

Exhibitor Given Name:

Personal Details

Contact Title: -- Select Title --

Contact Surname:

Contact Given Name:

Postal Address:

(line 2):

(line 3):

Suburb:

State: QLD

Postcode:

Phone (Primary): (07) 9999 9999

Phone (Mobile): (0400) 000 000

Fax: (07) 9999 9999

Email:

Website:

Windows Taskbar: 11:07 AM 20/12/2017

Don't need the PIC NUMBER or the MN Status.

MEMBERSHIP: If you are a member and need your **membership number** to receive the 20% membership discount off your Craft entries please email admin@rncas.org.au. To become a member you will need to complete the membership form and email or post it through for us to process and receive your membership number Or **Become a member online:** <https://membership.rncas.org.au/>

Complete the **bank details** part as this is how we are paying everyone the prize money at the end of the show.

The image shows a web browser window with the URL <https://entries.rncas.org.au/Exhibitor>. The page contains a registration form with the following sections:

- Website:** A text input field.
- Keep Private:** A checkbox.
- Additional Exhibitor Details:**
 - PIC Number:** A text input field.
 - MN Status:** A text input field.
- Membership:**
 - Text: "Use of incorrect membership number could result in disqualification of Entries. To become a Member and receive discounted entry fees, please click [here](#)."
 - Member Number:** A text input field.
- Taxation Details:**
 - Hobbyist:** A checkbox with the text "The supply I make in entering this competition is made in my capacity as an individual in the course of an activity which is a private recreational pursuit or hobby."
 - GST Registered:** A dropdown menu with the selected option "No I am not registered for the GST".
- Bank details (For payment of prize money):**
 - BSB No:** A text input field.
 - Bank:** A text input field.
 - Branch:** A text input field.
 - Account Name:** A text input field.
 - Account Number:** A text input field.
- Note:** "Please note that prize payments are now paid via electronic funds transfer only. You may forgo your prize payment if you do not provide bank account details."
- Create Exhibitor:** A blue button at the bottom of the form.

You will then be brought to this screen to add an entry



Home - My Entries

When you have completed creating your entries please remember to Pay for and submit entries

Jessica Anderson - Click to update personal details [Add Entry](#)

[Click here to apply for Membership](#)

No entries for this exhibitor - [Add an Entry](#)

Navigation menu:
Add Entry
Add New Exhibitor
Add Existing Exhibitor
Pay & Submit Entries
Camping
Membership
Change Password
Contact Us
Logout

Click Add an Entry

Or Add Entry

Or Add Entry -

These will send you to the same place

Click Craft



- Home - My Entries
- Add Entry
- Add New Exhibitor
- Add Existing Exhibitor
- Pay & Submit Entries
- Camping
- Membership
- Change Password
- Contact Us
- Logout

Please Select a Schedule

Craft
Horse Section

Craft conditions of entry Accept & Continue at the bottom of the page.

← → ↻ <https://entries.ncas.org.au/Entry/SectionDetail?SectionId=105> 🔍 ☆ ⌵

ADD New Exhibitor

Add Existing Exhibitor

Pay & Submit Entries

Camping

Membership

Change Password

Contact Us

Logout

1. Read the Conditions of Entry on page 6 and Special Conditions of Entry for each Craft Sub-section.

2. The Craft Section Entry Form can be downloaded from the Royal Canberra Show Website or you can log on and enter your details and exhibit at the following link: <https://entries.ncas.org.au>. On the entries or entry forms must be completed and received by the RNCAS Office with the Entry Form by 11th January 2019.

3. If you have any difficulties trying on the page contact the RNCAS Office on (02) 624 5475.

4. If you send in a paper entry form your exhibitor and exhibit details will be entered into the Crafts Expo database by the Crafts Expo Section Head.

5. As soon as possible after entries close you will be sent your Exhibitor Details Letter and your Exhibit Identification Tags either by post or post if necessary, as indicated on your Entry Form.

6. If receiving your Exhibitor Details Letter and Exhibit Identification Tags by Email regularly check your Inbox, Spam and Junk folders for the user "Crafts Expo" during the period 21 - 24 January 2019.

7. Check that the information on your Exhibitor Details Letter and Exhibit Identification Tags is correct. If it is not correct contact the RNCAS Office.

8. If you have NOT received your Exhibitor Details Letter and Exhibit Identification Tags by 24th January 2019, contact the RNCAS Office immediately.

9. Attach the Exhibit Identification Tags to the front of relevant exhibits.

10. Delivery of Exhibits [\(see entry your Exhibitor Details Letter\)](#)

i. either in person to the Cooring Pavilion EPIC between 10am and 12 noon on Sunday 17th February 2019. OR

ii. by post to the RNCAS Office, to reach the RNCAS Office no later than COB Thursday 14th February 2019.

iii. NOTE: Craft Section Head must be contacted for alternate delivery arrangements.

iv. NOTE: If required, please provide all display structures (eg stand, mannequin) for your exhibits.

11. Collection of Exhibits (i.e. [Visit Entry your Exhibitor Details Letter with you as proof of ownership](#))

i. either in person at the Cooring Pavilion EPIC between 10am and 12 noon on Monday 20th February 2019 (strictly NO AFTERNOON DELIVERY to the Cooring Pavilion by exhibitors before then). OR

ii. by a person nominated by the Exhibitor. Please state this on your entry form and the name of the person. This person must bring along the Exhibitor Details Letter to be able to collect the exhibit. OR

iii. exhibit sent by post will be posted back to the Exhibitor by COB (if return address not provided, unless other postal arrangements have been made with the Craft Section Head). OR

iv. for those exhibitors living outside the Canberra/Queensbey area, exhibits can be collected on Sunday 24th February 2019 between 7am & 7:30pm ONLY if Sunday collection has been requested on the Entry Form. Exhibitors requesting Sunday collection will be sent a special pass. Exhibitors not requesting Sunday collection must be presented at the entrance to the Cooring Pavilion to gain entry.

v. exhibits not collected will be returned to the RNCAS Office. The RNCAS will not be responsible for exhibits not collected.

vi. Exhibitor Details Letter will be kept by the RNCAS as proof that the exhibitor has taken possession of their exhibit(s).

vii. NOTE: The Craft Section Head must be contacted for alternate collection arrangements.

viii. "Not received?" Contact the RNCAS Office for advice.

CONDITIONS OF ENTRY

APPLICATION FOR ENTRY:

- An exhibitor is not required to be a member of the RNCAS, nor a member of a Craft organisation, nor a resident of Australia to be eligible to enter the Crafts Expo.
- The Entry Form is enclosed in this schedule.
- Please use a separate entry form for each person entering the Crafts Expo (photocopying of the Entry Form is not allowed). Enter on line at the following link: <https://entries.ncas.org.au>

ENTRIES CLOSE:

- Entries close 4:30pm 11 January 2019.
- Late Entries will be accepted up to 4:30pm 10 January 2019. However, a \$20 late entry fee per person will apply and will not be refundable. It is not possible to do these entries on line.

CONDITIONS OF ENTRY:

- Exhibits that have been judged at a previous Adelaide Royal Canberra Show will not be accepted for competition.
- All exhibits must have been completed after 20 February 2018.
- An exhibit cannot be entered in more than one class.
- Student Classes - Date of birth must be attached to every student exhibit.
- Entries cannot be transferred from one exhibitor to another.
- An exhibitor may enter more than one exhibit in the same class.
- The exhibitors name or initials or identifying marks on an exhibit must be marked before delivery.
- All work on an exhibit is to be the sole work of the exhibitor (sharing except; Group Classes exempt).
- Exhibits that have been partially or fully completed in Class Seminar or similar must have an acknowledgement attached.
- Exhibits that are original designs should have an acknowledgement attached.
- Exhibits that are copies or reproductions must have an acknowledgement of the original artist attached or be accompanied by a qualification.
- The RNCAS reserves the right to transfer an exhibit to a more appropriate class or subsection or to divide classes or subsections into more classes according to the number of entries received.
- The RNCAS reserves the right to withhold any exhibit from being displayed.
- All exhibit identification tags are to be attached by safety pins where appropriate on the front of your exhibit. Please attach tags firmly on front of all other exhibits.
- All exhibits must adhere to the special conditions of entry listed at the beginning of each subsection.
- Exhibits that comply with the above conditions & the special conditions of entry for each sub-section may result in your exhibit being displayed.

SALE OF EXHIBITS:

The Exhibitor may sell their exhibits. This must be stated on the Entry Form together with the selling price. The RNCAS reserves a commission of 20% on all sales.

JUDGING: (Judging is NOT open to the public)

Damaged or soiled exhibits will only be accepted at the judge's discretion.

The judge's decision is final and no further correspondence will be entered into.

Judging will commence 1:30pm on Sunday 10 February 2019.

RNCAS BY-LAWS:

By entering, all Exhibitors except that they are bound by the RNCAS Exhibition By-Laws as listed in the back of this schedule.

Cancel Accept & Continue

Windows taskbar: 10:31 AM 12/10/2018

Select the Sub Section

The screenshot shows a web browser window with multiple tabs open. The active tab is the RNCAS website. The URL in the address bar is <https://entries.rncas.org.au/Entry/ClassTypeSelect>. The page features a navigation menu on the left with the following items: Home - My Entries, Add Entry, Add New Exhibitor, Add Existing Exhibitor, Pay & Submit Entries, Camping, Membership, Change Password, Contact Us, and Logout. The main content area is titled "Please Select a Schedule" and contains a list of craft sub-sections: China Painting, Crochet, Decorative and Folk Art, Disabilities, Dolls, Felting, Knitting - Machine Knitting, Lacemaking, Lapidary & Allied Crafts, Miscellaneous Crafts, Models - Scale & Lego, Needlework, Papercraft, Pottery, Quilting/ Patchwork, Sewing, Spinning, Dying & Weaving, Textile Arts & Millinery, Woodcraft, and Knitting - Hand Knitting. The footer of the page provides contact information: M - F, 8:30am - 4:30pm; phone: 02 6241 2478; email: admin@rncas.org.au; fax: 02 6241 1712. Social media icons for Facebook and Twitter are also present. The Windows taskbar at the bottom shows the system tray with the date and time: 10:33 AM, 12/10/2018.

Select the class you want to enter

The screenshot shows a web browser window with the URL <https://entries.rncas.org.au/Entry/ClassSelect>. The page is titled "Create Entry - Class Select" and features a navigation menu on the left with options like "Home - My Entries", "Add Entry", "Add New Exhibitor", "Add Existing Exhibitor", "Pay & Submit Entries", "Camping", "Membership", "Change Password", "Contact Us", and "Logout".

The main content area lists various art classes, each with a "Create Entry" button. A black arrow points to the "Create Entry" button for class 25, "Special Challenge Open to All".

Class Number	Class Name	Description	Action
25	Special Challenge Open to All	25 - Any exhibit depicting your interpretation of 'Wonderful Water' (attach a story of no more than 50 words of your interpretation)	Create Entry
Beginners (with less than 2 years experience)			
26	Any Exhibit Painted by the Entrant	26 - Any Exhibit Painted by the Entrant	Create Entry
NON PROFESSIONAL (with more than 2 years experience)			
27	Flora (Flowers, Vegetables, Fruit)	27 - Flora (Flowers, Vegetables, Fruit)	Create Entry
28	Fauna	28 - Fauna	Create Entry
29	Scene	29 - Scene	Create Entry
30	Pen or Pen & Wash	30 - Pen or Pen & Wash	Create Entry
31	Abstract / Modern Styles	31 - Abstract / Modern Styles	Create Entry
32	Petite Items (jewellery, miniatures, small boxes, etc.)	32 - Petite Items (jewellery, miniatures, small boxes, etc.)	Create Entry
33	Figurines	33 - Figurines	Create Entry
34	Any other items not listed	34 - Any other items not listed	Create Entry
PROFESSIONAL (Members of IPAT / APAT, Graduate of TIPA, or teaches regular classes)			
35	Flora (Flowers, Vegetables, Fruit)	35 - Flora (Flowers, Vegetables, Fruit)	Create Entry
36	Fauna	36 - Fauna	Create Entry
37	Scene	37 - Scene	Create Entry
38	Portrait	38 - Portrait	Create Entry
39	Pen or Pen & Wash	39 - Pen or Pen & Wash	Create Entry
40	Traditional Styles (inari, Dresden, etc.)	40 - Traditional Styles (inari, Dresden, etc.)	Create Entry
41	Petite Items (jewellery, miniatures, small boxes etc.)	41 - Petite Items (jewellery, miniatures, small boxes etc.)	Create Entry

Enter your information about the Craft Item, Then Click Create Entry

The screenshot shows a web browser window with the URL <https://entries.rncas.org.au/Entry/CreateEntry>. The page header includes the RNCAS logo and the text "ROYAL NATIONAL CAPITAL AGRICULTURAL SOCIETY".

On the left side, there is a navigation menu with the following items: Home - My Entries, Add Entry, Add New Exhibitor, Add Existing Exhibitor, Pay & Submit Entries, Camping, Membership, Change Password, Contact Us, and Logout.

The main content area is titled "Create Entry" and contains the following form fields and options:

- Exhibitor: Telling
- Section: 27 - Flora (Flowers, Vegetables, Fruit)
- Category:
- Subcategory:
- Class: 27 - Flora (Flowers, Vegetables, Fruit)
- Status: Creating Entry
- Exhibit Description OR Students Name for bulk school entry: Flower China Painting
- Is Exhibit greater than 1m sq?:
- Sale Price:
- Not for Sale:
- Delivery of Exhibits by Mail:
- Delivery of Exhibits in Person:
- Collection of Exhibits by Mail:
- Collection of Exhibits in Person:
- Please tick if exhibits are to be collected Sunday evening: (Only available to exhibitors who reside Outside the Canberra/Queanbeyan area)
- Receiving my Exhibitor Details Letter & Exhibits Tags by Email:
- Receiving my Exhibitor Details Letter & Exhibits Tags by Mail:
- Receiving my Craft Expo Schedule next year by Email:
- Receiving my Craft Expo Schedule next year by Mail:
- For Sale?:
- Is this Item For Sale?

At the bottom of the form is a blue button labeled "Create Entry". A large black arrow points from the top of the page down to this button.

The Windows taskbar at the bottom shows the time as 10:36 AM on 12/10/2018.

Then click **Create new Craft Entry** at the bottom of the page. Continue process until you are happy with your entries.

The screenshot shows the 'Edit Entry' page on the RNCAS website. The browser's address bar displays the URL: <https://entries.rncas.org.au/Entry/Edit/953328>. The page header includes the RNCAS logo and the text 'ROYAL NATIONAL CAPITAL AGRICULTURAL SOCIETY'. On the left, there is a navigation menu with options like 'Home - My Entries', 'Add Entry', 'Add New Exhibitor', 'Add Existing Exhibitor', 'Pay & Submit Entries', 'Camping', 'Membership', 'Change Password', 'Contact Us', and 'Logout'. The main content area is titled 'Edit Entry' and contains the following fields and options:

- Exhibitor: Telling
- Section: CRAFT
- Category: CHINA PAINTING
- Subcategory: NON PROFESSIONAL (with more than 2 years experience)
- Class: 27 - Flora (Flowers, Vegetables, Fruit)
- Status: Online In Progress
- Exhibit Description OR Students Name for bulk school entry: [Text input field]
- Is Exhibit greater than 1m sq?: [Text input field]
- Delivery of Exhibits by Mail:
- Delivery of Exhibits in Person:
- Collection of Exhibits by Mail:
- Collection of Exhibits in Person:
- Please tick if exhibits are to be collected Sunday evening: (Only available to exhibitors who reside Outside the Canberra/Queanbeyan area)
- Receiving my Exhibitor Details Letter & Exhibits Tags by Email:
- Receiving my Exhibitor Details Letter & Exhibits Tags by Mail:
- Receiving my Craft Expo Schedule next year by Email:
- Receiving my Craft Expo Schedule next year by Mail:
- Not for Sale:
- Sale Price: [Text input field]
- For Sale? Is this Item For Sale?

At the bottom of the form, there are three buttons: 'Save Changes' (blue), 'Delete Entry' (red), and 'Create New CRAFT Entry' (yellow). A black arrow points from the top text to the 'Create New CRAFT Entry' button. The Windows taskbar at the bottom shows the time as 11:18 AM on 12/10/2018.

If you want to delete an Entry click on your entry

The screenshot shows the RNCAS website home page. The browser address bar displays <https://entries.rncas.org.au/Home>. The page header includes the RNCAS logo and the text "ROYAL NATIONAL CAPITAL AGRICULTURAL SOCIETY". Below the header, a message states: "When you have completed creating your entries please remember to Pay for and submit entries". A dark blue banner at the top of the main content area says "Telling - Click to update personal details" with an "Add Entry" button on the right. Below this banner is a list of entries:

- Click here to apply for Membership
- CRAFT
- CHINA PAINTING
- 27 - Flora (Flowers, Vegetables, Fruit)

An arrow points from the text above to the "CRAFT" entry. On the right side of the entry list, there is a red triangle icon with the text "In Progress". A sidebar on the left contains navigation links: Home - My Entries, Add Entry, Add New Exhibitor, Add Existing Exhibitor, Pay & Submit Entries, Camping, Membership, Change Password, Contact Us, and Logout.

You will be taken into the entry and click delete entry

The screenshot shows the RNCAS website entry edit page. The browser address bar displays <https://entries.rncas.org.au/Entry/Edit/943682>. The page header includes the RNCAS logo and the text "ROYAL NATIONAL CAPITAL AGRICULTURAL SOCIETY". Below the header, the text "Edit Entry" is displayed. The entry details are as follows:

Exhibitor:	Telling, Lisa
Section:	CATTLE
Category:	INTERBREED JUNIOR HEIFER JACKPOT
Sub-category:	INTERBREED JUNIOR HEIFER JACKPOT
Class:	400 - Interbreed Junior Heifer Jackpot
Status:	Online In Progress

Below the entry details are three buttons: "Save Changes" (blue), "Delete Entry" (red), and "Create New CATTLE Entry" (orange). An arrow points from the text above to the "Delete Entry" button. A sidebar on the left contains navigation links: Home - My Entries, Add Entry, Add New Exhibitor, Add Existing Exhibitor, Pay & Submit Entries, Camping, Membership, Change Password, Contact Us, and Logout.

Once you have finished go to Pay & Submit Entries click – Pay & Submit Entries to the Left

The screenshot shows a web browser window with the URL <https://entries.rncas.org.au/Home>. The page header includes the Royal National Capital Agricultural Society logo and the text "ROYAL NATIONAL CAPITAL AGRICULTURAL SOCIETY". Below the header, a message states: "When you have completed creating your entries please remember to Pay for and submit entries".

The main content area is divided into two sections, one for Jessica Anderson and one for Lisa Telling. Each section has a dark blue header with the user's name and a "Click to update personal details" link, followed by an "Add Entry" button. Below each header is a list of entries with their respective status:

User	Entry Class	Status
Jessica Anderson	CATTLE	
	BULL CLASSES	
	28 - Bull 12-14 mths	In Progress
Lisa Telling	GROUP CLASSES	
	80 - Sires or Dams Progeny	In Progress

A navigation menu on the left side of the page includes the following options: Home - My Entries, Add Entry, Add New Exhibitor, Add Existing Exhibitor, Pay & Submit Entries, Camping, Membership, Change Password, Contact Us, and Logout. A black arrow points to the "Pay & Submit Entries" option.

It will bring you to this page – click/ tick the name of the person that you want to pay for - tick Select All

ActewAGL Royal Canberra X
Secure | https://entries.mcas.org.au/Checkout

ROYAL NATIONAL CAPITAL AGRICULTURAL SOCIETY

Home - My Entries
Add Entry
Add New Exhibitor
Add Existing Exhibitor
Pay & Submit Entries
Camping
Membership
Change Password
Contact Us
Logout

Pay and Submit

Please select which exhibits you would like to submit from the list of unsubmitted exhibits below.

Note: To receive membership fees your membership must be current and your membership number must be recorded against the Exhibitor. Membership fees cannot be applied retrospectively.

Select All

Jessica Anderson	
<input checked="" type="checkbox"/> CATTLE	
<input checked="" type="checkbox"/> GROUP CLASSES	
<input checked="" type="checkbox"/> 80 - Sires or Dams Progeny	\$20.00
<input checked="" type="checkbox"/> BULL CLASSES	
<input checked="" type="checkbox"/> 28 - Bull 12-14 mths	\$110.00

Lisa Telling	
<input type="checkbox"/> CATTLE	
<input type="checkbox"/> INTERBREED JUNIOR HEIFER JACKPOT	
<input type="checkbox"/> 400 - Interbreed Junior Heifer Jackpot	-

* Membership fee applied.
* All prices in SAUD

Total : \$130.00

CONDITIONS OF ENTRY

a I hereby apply to enter the foregoing exhibits in terms of and upon the conditions set out in the Association's Rules, By-Laws and Regulations which I understand are available to me on request and at <http://www.carberrazhow.org.au/sites/default/files/mnce/Cattle%20Schedule%202018%20v3.pdf> and by which I agree to be bound whether or not I have read them

b

i The Association is at liberty to consider or to refuse to consider this application, in its absolute and unfettered discretion.

ii If the Association does not consider or rejects the application, it may choose to reject it, in its absolute and unfettered discretion.

iii If the Association does not consider or rejects the application it shall not under any circumstances be required to give its reasons for so doing.

iv Neither receipt by the Association of this application nor of monies lodged with the Association in connection with the application, nor the issue of a receipt or any other acknowledgement in respect of such monies, nor the banking of such monies, shall create any obligation on the Association to consider or accept this application.

v On acceptance of this application, all the terms of the agreement between the Association and me as contained or expressly incorporated in this form, and I agree that all representations and statements not appearing herein or in the Rules, By-laws and Regulations are hereby excluded.

c I hereby certify that all particulars relative to entries set out on this form are correct in all details.

I agree to the Conditions of Entry above

Continue

Once confirmed tick I agree to the Conditions of entry above

this will then let you proceed by clicking Continue

This will bring you to the summary page. Click Continue

The screenshot shows a web browser window with the URL <https://entries.rncas.org.au/Checkout/Summary>. The page header includes the RNCAS logo and the text "ROYAL NATIONAL CAPITAL AGRICULTURAL SOCIETY". On the left is a navigation menu with options like "Home - My Entries", "Add Entry", "Add New Exhibitor", "Add Existing Exhibitor", "Pay & Submit Entries", "Camping", "Membership", "Change Password", "Contact Us", and "Logout". The main content area is titled "Summary" and contains a table with the following data:

Item	Amount
CRAFT : CHINA PAINTING : 27 - Flora (Flowers, Vegetables, Fruit)	\$8.00
*Item includes GST	
Total:	\$8.00

Below the table is a prominent blue button labeled "Continue". A black arrow points from the text above to this button.

Complete the payment details – and you have now completed your entries – you will receive an email confirming your entries

The screenshot shows the same browser window with the URL <https://entries.rncas.org.au/Checkout/Payment>. The page header and navigation menu are identical to the previous screenshot. The main content area is titled "Payment" and contains a form with the following fields:

- Total Fees: \$8.00
- Credit Card Type: dropdown menu
- Credit Card Number: text input field
- CVV: text input field with a "What is this?" link
- Name on Card: text input field
- Expiry Date: dropdown menus for month (10) and year (2018)

At the bottom of the form is a blue button labeled "Process Payment".